



ZETECH  
UNIVERSITY

Zetech Business &  
Technical Institute

#ZUTVETCentre



# Certificate in Business Management - KNEC

## About the Programme

This programme introduces learners to the key principles and practices of managing a business. It covers essential areas such as business communication, accounting, entrepreneurship, marketing, and office administration. The course is ideal for individuals seeking entry-level positions in business or planning to start their enterprises. It equips learners with practical skills and knowledge to effectively support business operations in both the private and public sectors.

## Entry Requirements

KCSE with a minimum aggregate of D (plain), Pass in Artisan Certificate Level, where applicable, or a relevant qualification.

### Intake

January, May, September

### Mode of Delivery

Physical

### Duration

5 Terms

### Career Opportunities

- Administrative Assistants
- Financial Assistants
- Operations Assistants
- Clerk

**Apply Today**



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[www.zetech.ac.ke](http://www.zetech.ac.ke)

## Campuses

Nairobi City



Technology Park Mang'u



Ruiru



Zetech Digital School