

 <b>ZETECH UNIVERSITY</b> Inventing the future	REGISTRAR ACADEMIC AFFAIR	
CERTIFICATE PICKING AUTHORIZATION FORM	Reference	F-7-19
	Issue/Rev	1/4

**SECTION A STUDENT DETAILS (Please write in Capital letters)**

NAME.....ADMISSION NO.....  
 COURSE.....GRADUATION YEAR.....  
 PHONE.....ID NO.....DATE .....

**B. DECLARATION (to be filled by the owner of the certificate/result slip)**

I hereby authorize.....who is my.....of  
 ID No.....to collect on my behalf the certificate/ Result slip since  
 (indicate reason).....

A photocopy of my National ID/ Passport is attached for your verification.

My representative understands that they will be required to produce a national ID card or passport for identification and record purposes when collecting the said document for me.

I also confirm that my representative shall have the authority to sign for acknowledgment of the receipt of the said document. I understand that I shall be fully responsible for the non-delivery, if any, of the said document from my representative.

Signature .....Date.....

**SECTION C. OFFICIAL USE ONLY(Officer issuing the certificate)**

Name .....signature .....Date & Stamp.....

Authorized on 04/03 /2025

F-7-19

