

**EXAMINATIONS OFFICE**  
**ZETECH BUSINESS AND TECHNICAL INSTITUTE**  
**INTERNAL MEMO**

**FROM: EXAMINATIONS OFFICE**

**REF: ZBTI/25/EXM/MEMO/VOL.2/13**

**TO: ALL KNEC STUDENTS**

**DATE: 08/03/2022**

**SUBJECT: KNEC JULY 2022 EXAM SERIES BOOKING DEADLINE FOR REPEATERS**

This is to notify you that **KNEC JULY 2022 Exam series** booking is open for the Repeater Candidates, that is, those with **FAIL, REFERRED AND C.R.N.M** as Overall result. The **deadline** for making full payment and submitting exam forms to the department is on **Friday 11<sup>th</sup> March 2022**.

Ensure that you meet all the requirements for booking by then of which there will be no further extension. Follow the procedure below to book your exams.

Students who do not meet the stated deadline will not be registered.

The procedure for booking is as follows:

1. Read this memo carefully and identify the amount you are supposed to pay from the revised charges dated 2021.
2. Obtain KNEC exam booking form from the website at [www.zetech.ac.ke](http://www.zetech.ac.ke) academics tab or at the campus tuck-shop.
3. Make payment using the usual modes of payments i.e. Bank deposit or Mpesa
4. **Fill the forms correctly and completely and attach the relevant documents** (Module 1 – Previous Result Slip, Birth Certificate, ID, and Module II and III previous result slip only).
5. Present the forms to the **HOD and accountant** respectively for signing.
6. Submit the forms duly signed by you, HoD and Accountant to the Departmental Administrator and sign the submission register.

Kindly note that you can access the memo and charges via the notice boards, ZDS portal in the News and Announcement section, on our website and in your Whatsapp groups. For more information, get in touch with your departmental Admin.

For any inquires on JULY 2022 Exam series, don't hesitate to reach the Exams Office via **0794588145**



Genevieve Ombunda

Assistant Examinations Officer



CC: DVC ARES, Registrar Academics, Director ZBTI.